

PART II: PUBLIC ROAD MAINTENANCE SHORT FORM NOTICE

For Minnesota Local/State Road Projects that involve the repair, rehabilitation, reconstruction, or replacement of a currently serviceable road to meet design and safety standards/requirements and that impact less than 10,000 sq feet of wetlands (note that new roads or roads expanded solely for additional traffic capacity lanes cannot use this form)

IS THIS AN ORIGINAL OR AMENDED NOTICE? (check one)

- This is an original notice, dated _____ This is an amended notice, dated _____
 This is an application for a DNR PUBLIC WATERS PERMIT

1. APPLICANT ROAD AUTHORITY CONTACT INFORMATION:

Road Authority applicant: _____ Contact person (name and title): _____

Complete mailing address: _____

Business phone: (_____) _____ e-mail: _____

2. PROJECT IDENTIFICATION:

Road name and/or number, termini: _____

Project number: _____

3. PROJECT WILL AFFECT: WETLANDS; DNR PUBLIC WATERS (NAME AND ID#): _____

4. LOCATION OF PROJECT AND WETLAND (S) TO BE IMPACTED:

County: _____ Watershed #: _____

Bank Service Area _____ / _____ ¼ of _____ ¼ Section _____, Township # _____, Range _____

5. PROJECT TIMELINE: Approximate project start date: _____ Projected end date: _____

6. PROJECT DESCRIPTION Describe the project purpose and need, elements of the project that impact wetlands, and identify the design and safety standards/requirements that the project will satisfy (attach additional sheets if necessary):

7. FOOTPRINT OF IMPACT:

_____ square feet of Circ. 39 Type _____ / _____ Wetland Plant Community Type impacted
_____ square feet of Circ. 39 Type _____ / _____ Wetland Plant Community Type impacted
_____ square feet of Circ. 39 Type _____ / _____ Wetland Plant Community Type impacted

_____ linear feet of watercourse _____ acres of DNR Public Waters

8. WETLAND IMPACT MINIMIZATION: Describe the measures taken to minimize the amount of wetland impact associated with the project.

9. ONSITE MITIGATION (check one) Have any important site-specific wetland functions been identified that can be mitigated onsite? yes no If yes, describe the site-specific wetland functions and how they will be mitigated.

10. WETLAND DELINEATION (check one)

A wetland delineation was not completed because there are no wetlands in the project area (note that a delineation of public waters may be required)

A wetland delineation was completed for the project area and was previously-approved by the local government unit or technical evaluation panel (submitted on _____; reviewed/approved on _____)

Wetland delineation and report is attached

11. ATTACHMENTS (check all that are included):

- Project Locator Map Project Overview Map/Plan Wetland Delineation Report
 Project Description Narrative Wetland Impact Minimization Narrative Onsite Mitigation Description/Plan
 Hydrology/Hydraulic Reports

12. AFFIRMATIONS:

For wetland replacement: I affirm that this is a public road project involving maintenance work impacting less than 10,000 sf of wetlands that meets the qualifications in 8420.0544 for not requiring a replacement plan;

For DNR Public Waters impacts: I am applying for state and local authorization to conduct the work described in this application. I am familiar with the information contained in this application.

Road Authority

Authorized Representative

Signature

Date

This form is applicable **ONLY** for projects that qualify as either:

- 1) Minor or emergency maintenance work impacting less than 10,000 square feet of wetlands subject to the Wetland Conservation Act (see 8420.0544), **OR**
- 2) Minor or emergency maintenance work impacting less than 10,000 square feet of certain DNR Public Water Wetlands subject to the DNR Public Waters Work Permit Program (i.e., those not assigned as shoreland classification, not classified as lacustrine wetlands or deepwater habitats, or not having state or federal landownership), provided a copy of this one-page form is sent to the DNR Waters area office; **OR**
- 3) DNR Public Water Wetlands and wetland areas of DNR Public Waterbasins when the DNR has received a copy of the one-page Public Road Maintenance Notice Form and has waived the requirement for a DNR Public Waters Work Permit to either the LGU responsible for the WCA or to the public road authority responsible for reporting wetland impacts to Board of Water and Soil Resources, **OR**
- 4) Existing public road crossings of DNR Public Waters. For these cases this notice is an application for a DNR Public Waters Permit.

If you have questions or need assistance with filling out this application, contact your local government unit (LGU) or your DNR Waters Area Hydrologist. Contact the DNR Waters Area Hydrologist if assistance is needed on shoreland or deep-water determinations.

NOTE CONCERNING CORPS OF ENGINEERS (COE) JURISDICTION: You do not need to notify or obtain authorization from COE if all proposed work is covered by either a COE Section 404 non-reporting General Permit or a Clean Water Act Section 404 exemption, or if no work is in an area subject to COE jurisdiction under Section 404 of the Clean Water Act or Section 10 of the Rivers and Harbors act of 1899. Contact the COE if you have questions.

WHAT TO INCLUDE AS ATTACHMENTS:

- Project locator map
- Wetland delineation report (unless no wetland impacts are proposed or the delineation has been previously-approved by the technical evaluation panel or local government unit)
- Overhead view of project, which should include the following items that pertain to your project:
 1. Location and extent of shoreline, wetlands and water in the project work area (including staging and storage areas).
 2. Location and dimensions of proposed project, structure or activity. Include length, width, elevation and other measurements, including old and new alignments, as appropriate.
 3. For bridge and culvert projects involving DNR Protected Waters, include hydrology and hydraulic reports as applicable.
 4. Points of reference (such as existing bridges or culverts) and indication of north.
 5. Location and size (sf) of all proposed wetland impacts.
 6. Location of spoil and disposal sites (if applicable).

Mail this Public Road Maintenance Short Form Notice, along with your attachments to:

1. All LGU's in which wetland impacts are proposed;
2. Local BWSR Wetland Specialist (www.bwsr.state.mn.us) ;
3. County Soil & Water Conservation District contact for the Wetland Conservation Act;
4. For LOCAL government road projects that qualify for replacement of wetland impacts under the BWSR Road Replacement Program, also send a complete copy of the application and attachments to the BWSR Wetland Banking Administrator at 520 Lafayette Road North, St. Paul, MN 55155, phone 651-215-1703; and
5. For projects affecting DNR Public Waters, send a copy to the DNR Waters Area Hydrologist. Visit the DNR web site (www.dnr.state.mn.us) to locate the Area Hydrologist, or contact a Regional DNR office for more specific information:

DNR NW Region:

2115 Birchmont Beach Ridge Rd N.E.
Bemidji, MN 56601
Phone: 218-755-3973

DNR NE Region:

1201 East Highway 2
Grand Rapids, MN 55744
Phone: 218-327-4416

DNR Central Region:

1200 Warner Road
St. Paul, MN 55106
Phone: 651-772-7910

DNR Southern Region:

261 Highway 15 South
New Ulm, MN 56073
Phone: 507 359-6053